



# REPORT

To: ONE Joint Investment Board  
From: Judy Dezell, Co-President/Co-CEO, ONE Investment  
Date: February 28, 2024  
Re: ONE JIB Reappointment of Members  
Report: ONE JIB 2024-002

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## 1. RECOMMENDATIONS

It is recommended that the Board reappoint the following Members:

1. Heidi Franken to May 31, 2027.
2. Mike Melinyshyn to May 31, 2027.

## 2. SUMMARY

ONE JIB, within its Terms of Reference, can fill vacancies on the Board as well as reappoint members as their terms expire to a maximum of nine years.

The reappointment of Heidi Franken will see her serve a total of seven years by May 31, 2027.

The reappointment of Mike Melinyshyn will see him serve a total of seven years by May 31, 2027.

## 3. BACKGROUND

### **ONE JIB's Terms of Reference contemplate the reappointment of members**

The Founding Municipalities appointed the initial members of ONE JIB. Section 4.3 of ONE JIB's Terms of Reference outlines the process for both the appointment and reappointment of members by ONE JIB, with the approval of ONE Investment.

### **Good governance encourages staggered terms**

Section 4.9 of the Terms of Reference guide ONE JIB on member terms. Appointment or reappointment is for a minimum of one year to a maximum of three-year terms. Further, the Terms of Reference allow for the terms of ONE JIB members to be staggered.

#### 4. ANALYSIS

##### **Board appointments have followed a sound process**

When ONE JIB was first created, the Founding Municipalities appointed Heidi Franken on the recommendation of ONE Investment. Mike Melinyshyn was the first member, as a municipal treasurer, appointed by ONE JIB in June 2020. Since that time, the Nominating Committee has been used effectively to recruit for vacancies on ONE JIB using a comprehensive skills matrix, job description and interview process. Both members have agreed to another term on ONE JIB.

##### **Reappointment continues the use of staggered terms**

The reappointment terms for both members are based on a good governance practice of staggering terms of members to avoid a full Board turnover. Table 1 outlines the term expiry of each member if the terms are renewed as recommended.

*Table 1 - ONE JIB Member's Term Expiry*

<b>ONE JIB Member</b>	<b>Term Expiry</b>
Jennifer Dowty	31/05/2025
Heidi Franken	31/03/2027
Jim Giles	31/05/2026
Bill Hughes	31/05/2026
Geri James	31/05/2026
Mike Melinyshyn	31/03/2027
Scott Pountney	31/05/2025
Stephen Rettie	31/05/2025
Christine Tessier	31/05/2025

##### **ONE Investment supports the reappointments**

ONE Investment is fully supportive of the skills-based approach taken by the Nominating Committee to appoint members to ONE JIB. Members with a broad range of skills provide strength to the Board. Both members effectively contribute to the Board's strength. ONE Investment supports the reappointment of both individuals.

#### 5. CONCLUSION

The reappointment of these two members is consistent with ONE JIB's Terms of Reference.

Drafted by: Judy Dezell, Co-President/CEO

Approved by: Judy Dezell and Donna Herridge, Co-Presidents/CEO