



# REPORT

To: ONE Joint Investment Board  
From: Denis Kelly, Board Secretary  
Date: September 4, 2024  
Re: ONE JIB Meeting Dates 2025-2026  
Report: ONE JIB 2024-055

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## 1. RECOMMENDATIONS

It is recommended that the Board:

1. Approve the 2025 and 2026 ONE JIB schedule of meetings as follows:

February 27, 2025  
May 29, 2025  
September 4, 2025  
November 25, 2025  
February 26, 2026  
May 28, 2026  
September 3, 2026  
November 24, 2026

## 2. SUMMARY

Subsection 9(3) of ONE JIB's Procedure By-law provides that the Board shall hold a minimum of four meetings each year. The Board's current schedule of meetings ends with the meeting scheduled for November 27, 2024. This report provides a recommended schedule of meetings for 2025 and 2026.

## 3. BACKGROUND AND ANALYSIS

### **A two-year meeting schedule allows for better long-term planning**

Subsection 9(3) of ONE JIB's Procedure By-law provides that the Board shall hold a minimum of four meetings each calendar year.

The draft schedule provides for four meetings of the Board in each of 2025 and 2026. It mirrors the timing of the Board's meeting dates in 2023 and 2024.

The meetings would now be generally on Thursdays rather than Wednesdays. This is to accommodate the Council and Committee meeting dates of the municipal Board Members,

including the new member from Durham Region. The only two exceptions are in November of 2025 and 2026 when the meetings would be on Tuesdays to avoid conflict with AMO meetings. The meetings have also been scheduled for nine weeks from each quarter end to allow for timely analysis and reporting on quarterly investment returns for the Participating Municipalities.

As per the Board's previous practice, meetings are being scheduled for the next two years to allow for appropriate agenda planning and to provide ONE JIB members sufficient notice to plan around other obligations. Additional meetings can be called, if necessary, by the Board Chair or by a decision of the Board or petition of a majority of the Board Members.

Meetings will be planned as in-person unless health protection or other considerations make it necessary to hold them virtually. The Procedure By-law also permits Board Members to participate electronically if the Board Chair determines that there are exceptional circumstances.

As indicated above, most ONE JIB meeting dates will be on Thursdays, with time allocation for each meeting to be approximately 10:00 a.m. to 3:00 p.m.

#### **4. CONCLUSION**

The proposed meeting schedule provides for four meetings in each of 2025 and 2026. It has been designed to accommodate other meeting schedules and timely analysis and reporting on investment returns for the Participating Municipalities.

The 2025 and 2026 meeting schedule, once approved, will be posted on the ONE JIB website.

Drafted by: Jennie Song, Board Coordinator and Denis Kelly, Board Secretary  
Approved by: Judy Dezell and Donna Herridge, Co-Presidents/CEO